



**CITY COUNCIL AGENDA STAFF REPORT**  
**MEETING DATE: June 23, 2014**

<b>Title:</b> Consideration and possible approval of an Interlocal Cooperative Agreement between the City of Reno, Washoe County and the City of Sparks for operation of the Community Assistance Center (CAC).
<b>Petitioner:</b> Community Services Department <b>Presenter:</b> George T. Graham, Housing Specialist
<b>Recommendation:</b> Staff recommends approval of the Interlocal Cooperative Agreement between the City of Reno, Washoe County and the City of Sparks for operation of the Community Assistance Center.
<b>Financial Impact:</b> \$100,168 (\$94,756 from the City's FY 2014/15 CDBG allocation and \$5,412 from the General Fund)
<b>Business Impact (Per NRS 237)</b> <input type="checkbox"/> A Business Impact Statement is attached. <input checked="" type="checkbox"/> A Business Impact Statement is not required because this is not a rule. <input type="checkbox"/> A Business Impact Statement is not required. This is a rule but does not impose a direct and significant economic burden on a business, or directly restrict the formation, operation or exemption of a business. <input type="checkbox"/> A Business Impact Statement is not required. Thus is a rule but emergency action is necessary to protect the public health and safety (requires a unanimous vote of the City Council and cannot be in effect for more than six months).
<b>Agenda Item Brief:</b> This is the Cooperative Agreement between the City of Reno, Washoe County and the City of Sparks for operation of the Community Assistance Center (CAC). This Agreement is effective upon approval of all parties for the period from July 1, 2014 to June 30, 2015 (FY 2014/15). Additionally, the agreement specifies the funding that each of the local governments will provide for CAC operations during fiscal year 2014/15 contingent on HUD's approval of FY 2014/15 Annual Action Plan.

**BACKGROUND**

In late 2003, the Reno City Council identified Record Street for the co-location and expansion of homeless services. The Men's Drop-in-Center, Reno Sparks Gospel Mission and St. Vincent's Dining Facility were relocated and a new woman's shelter, family shelter, triage center and community resource center have been built.

In July 2008, the mayors of the two cities and the chair of the County Commission held a Homeless Summit. At that time the community urged the jurisdictions to identify a lead entity, open the facilities as soon as possible and develop an entity with dedicated funding to assume long-term management of the facilities. In response, the three jurisdictions developed and adopted the original Cooperative Agreement in September 2008, with the City of Reno as lead entity to manage CAC operations.

The three jurisdictions have agreed to fund the CAC's core services using a formula based on allocations of property tax equivalents. Each of the Cities agreed in principal to allocate an amount equivalent to \$0.005 of property tax and the County to \$0.01 of property tax equivalent.

**ANALYSIS:**

For fiscal year 2014/15, the CAC operations will include three core services which are as follows:

- Homeless Shelters (Men's, Women's and Family)
- Security Services
- Tom Vetica Resource Center

The estimated FY 2014/15 budget for the CAC's core services is \$1,753,575. The City of Sparks would provide approximately \$100,168.00 in funding, an amount equivalent to \$0.005 of property tax the City anticipates receiving. The aforementioned is comprised of \$94,756 from the City's FY 2014/15 CDBG allocation (the 15 percent maximum amount allowed for "public services") and \$5,412 from the City's General Fund.

**ALTERNATIVES**

The City Council's options include not approving the Cooperative Agreement or modifying its terms, subject to concurrence by the City of Reno and Washoe County.

**Recommended Motion:**

I move to approve the Cooperative Agreement and authorize the Mayor to sign the agreement.

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Prepared and submitted by:  
George T. Graham, Housing Specialist

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Approved:  
Stephen W. Driscoll, City Manager